



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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No. 502 Dispur, Wednesday, 30th August, 2017, 8th Bhadra, 1939 (S.E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT

NOTIFICATION

The 28th August, 2017

No.LAE.113/2017/1944.- In exercise of the power conferred by the Article 187 of the Constitution of India, the Governor of Assam in consultation with the Hon'ble Speaker, Assam Legislative Assembly is pleased to accept the recommendations of the Fourth Pay Committee of Assam Legislative Assembly Secretariat, 2017 (Part-I) with some modification concurred by the Finance Department to the Govt. of Assam vide UO No.FPC131/2017 dated 3rd August, 2017 as noted against each recommendation for implementation of ROP Rule, 2017.

COMPOSITION OF THE FOURTH PAY COMMITTEE, ASSAM LEGISLATIVE ASSEMBLY SECRETARIAT, 2017

- | | | |
|----|--|------------------|
| 1. | Shri Ramendra Narayan Kalita, MLA | Chairman |
| 2. | Dr. Mansing Rongpi, MLA | Member |
| 3. | Shri Debananda Hazarika, MLA | Member |
| 4. | Shri Rajdeep Goala, MLA | Member |
| 5. | Shri Aminul Islam, MLA | Member |
| 6. | Dr. Ravi Kota, IAS, Principal Secretary to the Govt. of Assam, Finance Department. | Member |
| 7. | Shri Mrigendra Kumar Deka Principal Secretary, Assam Legislative Assembly. | Member-Secretary |
| 8. | Shri Simanta Thakuria Commissioner & Secretary to the Govt. of Assam, Finance Department. | Invitee Member |

CHAPTER-1

INTRODUCTION

The Fourth Pay Committee of Assam Legislative Assembly Secretariat was constituted by the Hon'ble Speaker, Assam Legislative Assembly vide Notification No.LAE.91/2017/764 dated Dispur, the 11th April, 2017 to examine and recommend changes in structure of emoluments and conditions of services of different classes/ categories of the employees of the ALA Secretariat in the light of the

recommendation of the 7th Pay Commission, 2015 set up by the Govt. of Assam and in the line of procedure adopted in the Parliament Secretariat.

The Fourth Pay Committee of Assam Legislative Assembly considered the recommendations of the 7th Pay Commission, 2015, Govt. of Assam and the memorandums so far received by the Committee from the Employees Organizations and individuals.

Taking into consideration of all the aspects relating to the services rendered by the Officers and Staffs of Assam Legislative Assembly Secretariat, the Committee made certain recommendations.

The Fourth Pay Committee, Assam Legislative Assembly Secretariat presented its Report to the Hon'ble Speaker on 3rd July, 2017 for perusal and recommendation. In this respect, the Hon'ble Speaker, Assam Legislative Assembly convened a meeting with the Finance Minister, Assam, the Principal Secretary to the Govt. of Assam, Finance Department, the Commissioner & Secretary to the Govt. of Assam, Finance Department along with the Principal Secretary, Assam Legislative Assembly on 18th July, 2017 for discussing the recommendations made in the Report of the Fourth Pay Committee, Assam Legislative Assembly Secretariat. After a threadbare discussion, certain recommendations have been modified to which the Finance Department, Govt. of Assam approved for implementation. The Hon'ble Speaker has been pleased to accept the recommendations of the Fourth Pay Committee, Assam Legislative Assembly Secretariat, and directed to endorse the same to the Finance Department, Govt. of Assam for taking the requisite action towards its implementation.

CHAPTER-II

LEGISLATIVE ALLOWANCE:

- 2.1 In the Third Pay Committee of ALA Sectt, the employees of the Assam Legislative Assembly Secretariat through their memorandum requested for Legislative Allowances such as Special Pay/ Service Pay in the line of Parliament Secretariat which was granted but now appears to be not sufficient according to their working condition. Thus, the Committee observed that the legislative allowances given to the employees of the ALA Sectt may be increased as conditions of these services involved the following factors which are required in the interest of smooth functioning of ALA Sectt are-
- a. Specialized nature of job involving high responsibilities.
 - b. Need for rendering long hours of duties throughout the year.
 - c. Need for time bound disposal of works involving stress and strain.
 - d. Laborious nature of work.
 - e. Maintain high standard of efficiency.

The Fourth Pay Committee, therefore, proposes that the Legislative Allowances should be raised by 1.5 times in the following manner-

| Sl No. | Grade | Existing Legislative Allowance | Proposed Legislative Allowance |
|--------|--------------|--------------------------------|--------------------------------|
| 1. | Senior Grade | Rs. 2500 p.m | Rs. 3750 p.m |
| 2. | Grade.-I | Rs. 2000 p.m | Rs. 3000 p.m |
| 3. | Grade.-II | Rs. 1500 p.m | Rs. 2250 p.m |
| 4. | Grade.-III | Rs. 1200 p.m | Rs. 1800 p.m |
| 5. | Grade.-IV | Rs. 1000 p.m | Rs. 1500 p.m |

The Finance (PRU) Department, Govt. of Assam has agreed to the proposal for Legislative Allowances as shown above and the same will be paid to the employees of Assam Legislative Assembly Secretariat.

Though the Finance Department in the 3rd Pay Committee of the ALA Secretariat had agreed to grant Grade Wise Legislative Allowances to the employees of the ALA Sectt, with a condition that if an employee of this Secretariat avails earned leave his Legislative Allowance required to be deducted

from his/her salary. Hence, the Committee proposes that irrespective of Earned Leave availed by an employee of this Secretariat, his/her legislative allowances should not be deducted from the salary as an employee is entitled to avail earned leave whether private/ medical ground and the same is approved by the Govt.

The Finance Department, Govt. of Assam has agreed this proposal of the Fourth Pay Committee, ALA Secretariat.

CHAPTER-III

In respect of creation of posts and change of Office time at Chapter-III from para 3.1 to para 3.6 of the Report of the Fourth Pay Committee, Assam Legislative Assembly Secretariat, the Finance Department, Govt. of Assam has intimated that decision in this regard are under consideration of the concerned control branch of the Finance Department and other concerned Department's.

CHAPTER - IV

- 4.1 After approval of the Finance Department, Govt. of Assam, the pay structure of the Assam Legislative Assembly Secretariat comprising the system of running Pay Bands and the grade pay shall be as **from Sl. 1 to Sl. 64 at ANNEXURE-A.**

However, in respect of **up-gradation of consolidated pay** of the posts shown at **Sl. 65, 66, 67 & 68 of Annexure-'A'**, viz., Confidential Assistant (Co-terminus), House-Keeper (Co-terminus), Mali (Co-terminus) and Bunglow Peon (Co-terminus), **the Finance Department, Govt. of Assam has intimated that decision in this regard is under consideration of the concerned control branch of the Finance Department and other concerned Department's.**

- 4.2 As regards fixation of pay, the principles of Assam Services (Revision of Pay) Rule, 2017 will apply.
- 4.3 Revised pay structure shall be effective from 1st April, 2016 as per provision laid down in the Assam Services (Revision of Pay) Rule, 2017.
- 4.4 The arrear amount w.e.f. 1st April, 2016 shall be paid as per direction of the Finance Department, Govt. of Assam.
- 4.5 Legislative Allowance and enhanced wages will be effective from 1st April, 2016 and arrear (w.e.f. 01-04-2016 to 31-03-2017) will be regulated in terms of orders issued by the Govt. in the Finance Department from time to time and all other recommendations will take effect only prospectively.
- 4.6 In all matters not specifically mentioned in the Report of the Fourth Pay Committee of Assam Legislative Assembly Secretariat that are common in nature, orders issued by the government of Assam from time to time and on the basis of the recommendations of the Assam Pay Committee, 2015 and the Assam Services (Revision of Pay) Rules, 2017 shall be made applicable to the employees of the Assam Legislative Assembly Secretariat. Such matters shall inter-alia include (i) Dearness Allowances, (ii) HRA, (iii) Daily Allowances, (iv) Journey by Air/ Train/ Road, (v) Journey on transfer, (vi) LTC, (vii) Medical facilities and benefits, (viii) GIS, (ix) Increment/ Advance Increment, (x) Pension & retirement benefits, (XI) Commutation of Pension, (xii) Leave matters, and (xiii) Classification of Services and Gradation of Posts etc.
- 4.7 Reporting Allowances/ Honorarium to the Reporters deputed from the Civil Secretariat to record the proceedings of the Assembly and Committee meetings be sanctioned lump sum honorarium at the discretion of Hon'ble Speaker, Assam Legislative Assembly as agreed by the Finance Department of Govt. of Assam.
- 4.8 **Anomalies :**

Anomalies, if any, that may arise after the implementation of the recommendations of the Fourth Pay Committee of Assam Legislative Assembly Secretariat, and concurred by the Finance Department, Govt. of Assam shall be resolved as per the discretion of Hon'ble Speaker.

ANNEXURE-A**SCHEDULE OF REVISED SCALE OF PAY SHOWING THE EXISTING SCALE
OF PAY AGAINST THE POSTS OF A.L.A. SECRETARIAT.**

| REVISED SACLE AS FIXD BY THE FOURTH PAY COMMITTEE, ALA SECTT. | | | | | |
|--|---|--|-------------------------|---------------------------|--------------------------|
| Sl No. | Name of the Post or Service | Existing Pay Band | Revised Pay Band | Existing Grade Pay | Revised Grade Pay |
| 1. | Principal Secretary | Fixed - 55000 | Fixed- 130000 | - | - |
| 2. | Secretary | Creation of the post is under consideration | | | |
| 3. | Additional Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 7600 | 17500 |
| 4. | Joint Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 7400 | 16900 |
| 5. | Officer on Special Duty (Joint Secretary) | PB-4 12000-40000 | PB-4 30000-110000 | 7400 | 16900 |
| 6. | Chief Reporter Cum Editor of Debates & Ex-Officio Joint Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 7400 | 16900 |
| 7. | Deputy Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 6600 | 15700 |
| 8. | Ex-Officio Deputy Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 6600 | 15700 |
| 9. | Under Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 10. | Secretary to Speaker | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 11. | Protocol Officer | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 12. | Estate Officer | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 13. | Special Officer | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 14. | Officer on Special Duty (Under Secretary) | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 15. | Sr. Research Officer | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 16. | Sr. Reporter & Ex-Officio Under Secretary | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 17. | Marshal (APS) Sr. Gr.-I | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 18. | Financial Adviser | PB-4 12000-40000 | PB-4 30000-110000 | 6300 | 14500 |
| 19. | P.S to Speaker | PB-4 12000-40000 | PB-4 30000-110000 | 5900 | 13300 |
| 20. | P.S to Deputy Speaker | PB-4 12000-40000 | PB-4 30000-110000 | 5900 | 13300 |
| 21. | Stenographer Gr.-I/Reporter Gr.I | PB-4 12000-40000 | PB-4 30000-110000 | 5900 | 13300 |
| 22. | Librarian | PB-4 12000-40000 | PB-4 30000-110000 | 5900 | 13300 |
| 23. | Language Officer | PB-4 12000-40000 | PB-4 30000-110000 | 5400 | 12700 |
| 24. | Research Officer | PB-4 12000-40000 | PB-4 30000-110000 | 5400 | 12700 |
| 25. | Asstt. Language Officer | PB-3 8000-35000 | PB-3 22000-87000 | 5100 | 11500 |
| 26. | Asstt. Research Officer | PB-3 8000-35000 | PB-3 22000-87000 | 5100 | 11500 |
| 27. | Committee Officer | PB-3 8000-35000 | PB-3 22000-87000 | 4900 | 11500 |
| 28. | Superintendant | PB-3 8000-35000 | PB-3 22000-87000 | 4900 | 11500 |
| 29. | Superintendant Member's Hostel | PB-3 8000-35000 | PB-3 22000-87000 | 4900 | 11500 |
| 30. | Cameraman | PB-3 8000-35000 | PB-3 22000-87000 | 4900 | 11500 |
| 31. | Store Officer | PB-3 8000-35000 | PB-3 22000-87000 | 4900 | 11500 |
| 32. | Deputy Marshal | PB-3 8000-35000 | PB-3 22000-87000 | 4500 | 9700 |
| 33. | Inspector of Statistics | PB-3 8000-35000 | PB-3 22000-87000 | 4500 | 9700 |
| 34. | Assistant Employment Officer | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 35. | Sub-Editor of Debates | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 36. | Upper Division Asstt./ Accountant/ Cashier/ Nazir | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 37. | Receptionist/ Members' Hostel & Office | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 38. | Watch & Ward Officer | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 39. | Stenographer Gr.-II (English, Assamese & Bengali) | PB-3 8000-35000 | PB-3 22000-87000 | 4300 | 9100 |
| 40. | Sr. Translator | PB-2 5200-20200 | PB-2 14000-49000 | 4300 | 9100 |
| 41. | Asstt. Librarian | PB-2 5200-20200 | PB-2 14000-49000 | 3300 | 8700 |
| 42. | Translator | PB-2 5200-20200 | PB-2 14000-49000 | 3300 | 8700 |
| 43. | L.D.Asstt./ LDA cum Typist/ LDA cum Proof Reader/ Library Assistant | PB-2 5200-20200 | PB-2 14000-49000 | 3300 | 8700 |
| 44. | Sr. Care Taker | PB-2 5200-20200 | PB-2 14000-49000 | 3100 | 8000 |
| 45. | Watch & Ward Officer | PB-2 5200-20200 | PB-2 14000-49000 | 3000 | 7400 |

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|-----|--|--------------------------------------|------------------|------|--|
| 46. | Stenographer Gr.III (English & Assamese) | PB-2 5200-20200 | PB-2 14000-49000 | 2900 | 7400 |
| 47. | Selection Grade Typist | PB-2 5200-20200 | PB-2 14000-49000 | 2900 | 7400 |
| 48. | Sr. Tape Recordist | PB-2 5200-20200 | PB-2 14000-49000 | 2900 | 7400 |
| 49. | Caretaker to Members' Hostel | PB-2 5200-20200 | PB-2 14000-49000 | 2500 | 6200 |
| 50. | Typist | PB-2 5200-20200 | PB-2 14000-49000 | 2400 | 6200 |
| 51. | Computer | PB-2 5200-20200 | PB-2 14000-49000 | 2400 | 6200 |
| 52. | Telephone Operator | PB-2 5200-20200 | PB-2 14000-49000 | 2200 | 5600 |
| 53. | Counter Assistant | PB-2 5200-20200 | PB-2 14000-49000 | 2200 | 5600 |
| 54. | Generator Machine Operator | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 55. | Library Attendant | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 56. | Special Attendant | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 57. | Driver | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 58. | Roneo Machine Operator | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 59. | Record Arranger | PB-2 5200-20200 | PB-2 14000-49000 | 2100 | 5000 |
| 60. | Jamadar Orderly to Speaker /Dy.Speaker/ Secy | PB-1 4560-15000 | PB-1 12000-37500 | 1800 | 4400 |
| 61. | Duftry | PB-1 4560-15000 | PB-1 12000-37500 | 1800 | 4400 |
| 62. | Head Sweeper | PB-1 4560-15000 | PB-1 12000-37500 | 1800 | 4400 |
| 63. | Head Stocker | PB-1 4560-15000 | PB-1 12000-37500 | 1800 | 4400 |
| 64. | Peon/ Mali/ Chowkidar/ Sweeper and other Gr. IV Staff | PB-1 4560-15000 | PB-1 12000-37500 | 1500 | 3900 |
| 65. | Confidential Asstt. (Co-terminus) | Consolidated Existing Pay = 5000 p.m | | | Up gradation of consolidated pay is under consideration by the Finance Department, Govt. of Assam. |
| 66. | House Keeper (Co-terminus) | Consolidated Existing Pay = 4500 p.m | | | |
| 67. | Mali (Co-terminus) | Consolidated Existing Pay = 3000 p.m | | | |
| 68. | Bungalow Peon (Co-terminus) | Consolidated Existing Pay = 5000 p.m | | | |

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Assam Legislative Assembly.